

## ProcureAz Alert

**Date:** July 8, 2016

**To:** State Agencies

**From:** ProcureAZ Help Desk

**Re:** "Stuck" Documents will be Unlocked Tonight 7-8-16

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Documents locked in a pending status in ProcureAZ will be unlocked tonight after close of business.

- **Using List & Approve to approve documents as a PROXY APPROVER will lock the documents you are trying to approve.**

As of this morning the following agencies had locked documents:

Agency	Nbr of Reqs	Nbr of POs
ADED	33	
ADOT	8	1
ADOA	15	
ASET	6	
BSD	3	
GSD	1	
HRD	4	
INDCOM	4	
MEA	4	
SDA	4	
<b>Grand Total</b>	<b>68</b>	<b>1</b>

The list of specific documents is attached. A follow up email will be sent after the unlock process is complete. If requisitions have processed through to POs that have been sent to their respective vendors, the warning message is still present and will be removed.

**The next scheduled evening to unlock documents is Friday, July 15<sup>th</sup>.** If significant system performance issues occur prior to that date the process will be run sooner.

If you have any questions or concerns, please contact the Help Desk at 602-542-7600, option 3, or email [procure@azdoa.gov](mailto:procure@azdoa.gov).

Thank you!

<b>Agency</b>	<b>Dept</b>	<b>Req Nbr</b>	<b>Est. Cost</b>
ADED	ADEDEAS	ADED17-00446684	\$ 7,350.00
ADED	ADEDCCL	ADED17-00446719	\$ 1,500.00
ADED	ADEDCCL	ADED17-00446726	\$ 1,650.00
ADED	ADEDCCL	ADED17-00446736	\$ 1,800.00
ADED	ADEDCCL	ADED17-00446748	\$ 1,200.00
ADED	ADEDCCL	ADED17-00446753	\$ 1,650.00
ADED	ADEDCCL	ADED17-00446761	\$ 1,200.00
ADED	ADEDCCL	ADED17-00446764	\$ 1,800.00
ADED	ADEDCCL	ADED17-00446766	\$ 1,500.00
ADED	ADEDCCL	ADED17-00446768	\$ 1,200.00
ADED	ADEDCCL	ADED17-00446770	\$ 1,800.00
ADED	ADEDCCL	ADED17-00446771	\$ 1,200.00
ADED	ADEDCCL	ADED17-00446772	\$ 1,200.00
ADED	ADEDCCL	ADED17-00446773	\$ 1,200.00
ADED	ADEDCCL	ADED17-00446776	\$ 1,200.00
ADED	ADEDCCL	ADED17-00446777	\$ 1,500.00
ADED	ADEDCCL	ADED17-00446778	\$ 1,650.00
ADED	ADEDCCL	ADED17-00446779	\$ 1,800.00
ADED	ADEDCCL	ADED17-00446780	\$ 1,800.00
ADED	ADEDCCL	ADED17-00446781	\$ 1,500.00
ADED	ADEDCCL	ADED17-00446782	\$ 1,800.00
ADED	ADEDCCL	ADED17-00446783	\$ 1,500.00
ADED	ADEDCCL	ADED17-00446784	\$ 1,800.00
ADED	ADEDCCL	ADED17-00446785	\$ 1,950.00
ADED	ADEDCCL	ADED17-00446786	\$ 1,800.00
ADED	ADEDCCL	ADED17-00446866	\$ 1,800.00
ADED	ADEDCCL	ADED17-00446872	\$ 1,350.00
ADED	ADEDCCL	ADED17-00446874	\$ 1,200.00
ADED	ADEDCCL	ADED17-00446882	\$ 1,500.00
ADED	ADEDCCL	ADED17-00446886	\$ 1,800.00
ADED	ADEDCCL	ADED17-00446890	\$ 1,200.00
ADED	ADEDCCL	ADED17-00446899	\$ 1,650.00
ADED	ADEDCCL	ADED17-00446919	\$ 1,800.00
ADOT	DT2FAC	ADOT17-00446149	\$ 460.00
ADOT	DT2FAC	ADOT17-00446174	\$ 200.00
ADOT	DT2FAC	ADOT17-00446177	\$ 460.00
ADOT	DT2FAC	ADOT17-00446184	\$ 460.00
ADOT	DT2FAC	ADOT17-00446189	\$ 460.00
ADOT	DT2FAC	ADOT17-00446265	\$ 410.00
ADOT	DT2FAC	ADOT17-00446274	\$ 900.00
ADOT	DTKINGMAN	ADOT17-00446689	\$ 125.42
ADOA	ASET	ADSP017-00446757	\$ 24,878.35
ADOA	ASET	ADSP017-00447534	\$ 11,732.60
ADOA	ASET	ADSP017-00447611	\$ 19,719.59

ADOA	ASET	ADSP017-00447617	\$ 5,308.37
ADOA	ASET	ADSP017-00448121	\$ 11,565.90
ADOA	ASET	ADSP017-00448163	\$ 20,958.98
ADOA	ASET	ADSP017-00448203	\$ 14,987.31
ADOA	BSD	ADSP017-00445708	\$ 55,326.09
ADOA	BSD	ADSP017-00445857	\$ 20,137.72
ADOA	BSD	ADSP017-00447471	\$ 55,326.09
ADOA	GSD	ADSP017-00445734	\$ 5,634.00
ADOA	HRD	ADSP017-00447011	\$ 67,000.00
ADOA	HRD	ADSP017-00447105	\$ 50,000.00
ADOA	HRD	ADSP017-00447118	\$ 27,000.00
ADOA	HRD	ADSP017-00447140	\$ 12,000.00
INDCOM	ICSS	INDCOM17-00447598	\$ 15,000.00
INDCOM	ICSS	INDCOM17-00447835	\$ 40,000.00
INDCOM	ICSS	INDCOM17-00447875	\$ 23,044.76
INDCOM	ICSS	INDCOM17-00448360	\$ 150,000.00
MEA	AMIA	ADSP017-00447605	\$ 370.39
MEA	AMIA	ADSP017-00447712	\$ 5,550.00
MEA	AMIA	ADSP017-00447737	\$ 9,449.48
MEA	AMIA	ADSP017-00447782	\$ 28,975.00
SDA	SDA	ADSP017-00448096	\$ 9,000.00
SDA	SDA	ADSP017-00448212	\$ 792.29
SDA	SDA	ADSP017-00448240	\$ 818.47
SDA	SDA	ADSP017-00448256	\$ 65.98