

ProcureAz Alert

Date: October 22, 2016
To: State Agencies
From: ProcureAZ Help Desk
Re: "Stuck" Documents Unlocked Saturday 10-22-16

The list of specific documents unlocked on Saturday, October 22nd, is attached with comments on the state of each one. The following agencies have documents that may now be processed:

Agency	Nbr of Reqs
ADOC	6
AHCCCS	8
Grand Total	14

The next **scheduled** evening to unlock documents is Friday, October 28th. If significant system performance issues occur prior to that date the process will be run sooner.

- If you have the same documents showing up as locked for multiple weeks, it is likely caused by a known defect when list & approve is used by a proxy user instead of approving documents on the Summary tab individually.

If you have any questions or concerns, please contact the Help Desk at 602-542-7600, option 3, or email procure@azdoa.gov.

Thank you!

PROCUREAZ HELP DESK
602-542-7600
procure@azdoa.gov

Agency	Dept	Req Nbr	Est Cost
ADOC	ASPCT	ADOC17-00490025	\$ 62.00
ADOC	ASPCT	ADOC17-00490030	\$ 62.00
ADOC	ASPCT	ADOC17-00490063	\$ 184.44
ADOC	ASPCT	ADOC17-00490085	\$ 22.00
ADOC	ASPCT	ADOC17-00490096	\$ 207.26
ADOC	ASPCT	ADOC17-00490105	\$ 4,208.12
AHCCCS	OOD	AHCCCS17-00482636	\$ 3,500.00
AHCCCS	OOD	AHCCCS17-00482652	\$55,980.00
AHCCCS	OOD	AHCCCS17-00484713	\$ 423.28
AHCCCS	OOD	AHCCCS17-00486457	\$51,903.00
AHCCCS	DHCAA	AHCCCS17-00486490	\$ 500.27
AHCCCS	DBF	AHCCCS17-00486959	\$ 882.75
AHCCCS	DMS	AHCCCS17-00488036	\$ 300.00
AHCCCS	DMS	AHCCCS17-00488048	\$ 300.00

Comments

Reqlase requisition ready for a BASIC PURCHASING user to convert to PO

Reqlase requisition ready for a BASIC PURCHASING user to convert to PO

Already gone to PO in Complete Receipt status

Already gone to PO in Complete Receipt status

Already gone to PO in Complete Receipt status

Already gone to PO in Complete Receipt status

Already gone to PO in Closed status

Ready for next approver

Already gone to PO in Complete Receipt status

Already gone to PO in Ready to Send status

Reqlase requisition ready for a BASIC PURCHASING user to convert to PO

Ready for next approver

Already gone to PO in Complete Receipt status

Already gone to PO in Complete Receipt status