



EVALUATION COMMITTEE MEMBER CONFLICT OF INTEREST STATEMENT

Solicitation #ADSP011-00000411
Mailing Equipment, Supplies, and Support

Dear Committee Member:

You have been selected to participate in the evaluation of proposals that have been received in response to the above referenced solicitation. Your selection was based on your technical knowledge and expertise in this area and your ability to develop an objective/subjective analysis of each proposal.

It is essential that the integrity of the evaluation process be maintained to insure that each Offeror is given fair and equal consideration. Your familiarity with particular brands, types of equipment, material, services, individuals or firms may tend to influence your evaluation; however, you are required in this specific instance to be particularly objective and guard against any tendency that might slant your evaluation in favor of a personal preference.

You are required to report to the Committee Chairperson any actual or potential conflict of interest as defined in A.R.S. 38-503 and 41-2616C. You are also subject to the Code of Ethics set forth in Section R2-5-501 of the Arizona Department of Administration, Personnel Division, Administrative Rules and Regulations.

An additional consideration is the legal mandate to maintain strict security and confidentiality regarding the content of any proposal, as well as the proceedings of the Evaluation Committee meetings during the evaluation process. Once the evaluation process has started, it is essential that any contact with Offerors, other than that disclosed, be through, and by, the Chairperson of the Evaluation Committee.

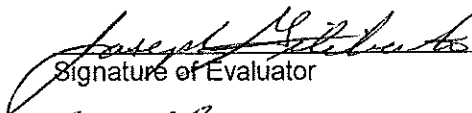
In addition, the Evaluation Committee Member shall not have any communication related in any way to the particular procurement, except during formal Committee meetings, with any Offeror or potential subcontractor to that Offeror prior to award nor shall that Member discuss the proposal or their evaluation with anyone other than the Chairperson and Evaluation Committee Members. This is mandatory.

To emphasize the importance of the above requirements, you are asked to acknowledge by signature the following statement:

I have read and understand the above and agree to be bound by the rules and principles represented. I have also received, read and understand the Evaluation Committee Instructions for this procurement. I know of no conflict of interest on my part nor have I committed any indiscretion or accepted any gratuities or favors that would compromise my impartiality. I will maintain all deliberations of the Evaluation Committee in strict confidence during the evaluation process. My recommendations shall be based upon an objective/subjective review of the Offeror's response and the appropriate award criteria from the solicitation in accordance with the Arizona Procurement Code. I have read and understand Arizona Revised Statute 41-2616C (on the next page) and will fully comply with its requirements.

Please check the box below if applicable:

☐ Architect or an engineer registered pursuant to section 32-121


Signature of Evaluator

2/10/2011
Date

STATE OF CONNECTICUT,
DEPARTMENT OF ADMINISTRATIVE SERVICES,
Agency/Department PROCUREMENT SERVICES

860-713-5096
Telephone Number



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☐ Architect or an engineer registered pursuant to section 32-121

Robert J. Zaluski Jr.
Signature of Evaluator

2/10/11
Date

Dept. of Administrative Services - Procurement
Agency/Department

860-713-5139
Telephone Number