

Stacy Ingalls

From: Stacy Ingalls
Sent: Wednesday, June 08, 2011 2:06 PM
To: 'Sammons Matthew (OMB)'; Rob Zalucki-CT; 'Okoroike, Cynthia@DGS'; 'Paul Stembler'
Subject: Eval Tool
Attachments: Eval Tool Mail Room DRAFT.xls

Importance: High

Hi everyone,

I've attached the eval too along with the note I posted on the Wiki. Please contact me if you have any questions. As soon as I get the non disclosures etc. from Richard Carlson (WA) I will get him this information. PLEASE DO NOT EMAIL ME A COMPLETED EVAL TOOL ! They are for your assistance and we will all completed the eval tool when together in Sacramento. Thank you all for your help in the process. Y'all are awesome.

Paul I still don't know when our conference call is supposed to me or the detail on where we are staying in Sacramento. Can you advise about both please.

Thanks

Stacy.

NOTE ON THE WIKI

Here is the Eval tool. There are no formula in it. You will only need to concern yourself with the last tab (all of the category summary's are not complete. On the last tab (titled: EVAL TOOL FINAL) You will look at the Capacity of Offer table (Criteria one. Starting on line 10). You will wan to download this if you want o use the tool to use it to keep your scores or your notes. I require a comment for every score., The Rating method shows the criteria for the scores received. I will do the evaluation for the pricing and the T&C's and will have them ready in Sacramento. YOU WILL NOT TURN IN A COMPLETED EVAL TOO TO ME. The tool is strictly to assist you as you evaluate. We will complete one Evaluation tool together in Sacramento. Don't hesitate to contact me if you have any questions please.

Thanks - Stacy

Stacy L. Ingalls
ADOA-SPO
Senior Procurement Officer
PH: 602-542-9134
FX.602-542-5508
stacy.ingalls@azdoa.gov