**From:**
**Sent:**

**To:**
**Subject:** Significant Procurement Role Notification

*As required pursuant to A.R.S. § 41-753(D), the Procurement Office  is issuing this significant procurement role period notice.  During this period, state employees who have had a significant procurement role, as defined by A.R.S. § 41-2503, in the procurement described below, are prohibited from accepting, soliciting, or having discussions regarding employment with a person or firm lobbying or potentially responding to the procurement described below.*

The Procurement Office is in the process of procuring [description]on behalf of [division/section name], and agency employees with a significant procurement role have signed a Procurement Disclosure Statement.  The significant procurement role period is active for this procurement, pursuant to the requirements in A.R.S. § 41-753(D).

A list of agency procurement activities that meet the significant procurement role requirements is available at https://spo.az.gov/state-arizona-procurement-activities-0.

If you have any questions regarding the procurement, please contact [contract officer name] at [phone number].